The Warren Local Board of Education met for the purpose of a Regular Meeting on March 18, 2019, at 6:00 p.m. at the Administration Office, 220 Sweetapple Road, Vincent, OH, with the following members answering Roll Call:

Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC PARTICIPATION

• Larry Ryan – Night to Shine

TREASURER’S REPORT

A. TREASURER’S BUSINESS

RES. NO 25-19

Motion by Mr. Brackenridge, second by Mrs. West

The Treasurer recommends approving the following:


b. Payment of bills for February 2019 as presented in the amount of $2,350,624.49.


d. Investment Record in the amount of $468.20. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of February 2019.

e. To authorize the Treasurer to enter into a contract for natural gas supply with Interstate Gas Supply (IGS Energy) for a two-year period. Price is to be $3.49 per burner tip Mcf.

f. To authorize the Treasurer to enter into an agreement with TSA Consulting Group, Inc. to provide comprehensive retirement compliance administration services (403b and 457 plans). This service has no cost to the District.

Roll call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

RES. NO. 26-19

Motion by Mr. Brackenridge, second by Mrs. Proctor

The Treasurer recommends approving the following:

To approve accepting the amounts and rates as determined by the Budget Commission, authorizing the necessary tax levies and certifying them to the county auditor:

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a 5-Year Forecast for the next succeeding fiscal year commencing July 1, 2019; and
WHEREAS, the Budget Commission of Washington County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Warren Local School District, Washington County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUESTED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR’S ESTIMATED TAX RATE

<table>
<thead>
<tr>
<th>FUND</th>
<th>Amounts to be Derived from Levies Inside 10 Mill Limitation</th>
<th>Amounts to be Derived from Levies Outside 10 Mill Limitation</th>
<th>County Auditor’s Estimate of Rate to be Levied—Inside 10 Mill Limit</th>
<th>County Auditor’s Estimate of Rate to be Levied—Outside 10 Mill Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sinking Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement Fund</td>
<td>1,225,300</td>
<td></td>
<td></td>
<td>4.21</td>
</tr>
<tr>
<td>Classroom Facilities</td>
<td>145,400</td>
<td></td>
<td></td>
<td>0.50</td>
</tr>
<tr>
<td>General Fund</td>
<td>1,018,600</td>
<td>5,198,400</td>
<td>3.50</td>
<td>25.20</td>
</tr>
<tr>
<td>Emergency Fund</td>
<td>1,449,900</td>
<td></td>
<td></td>
<td>5.54</td>
</tr>
<tr>
<td>Total</td>
<td>1,018,600</td>
<td>8,019,000</td>
<td>3.50</td>
<td>35.45</td>
</tr>
</tbody>
</table>

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

<table>
<thead>
<tr>
<th>Fund</th>
<th>Maximum Rate Authorized to be Leved</th>
<th>County Auditor’s Estimate of Yield of Levy (Carry to Schedule A, Column II)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense Levies authorized by voters prior to 1976 for continuing years.</td>
<td>15.20</td>
<td>3,017,216</td>
</tr>
<tr>
<td>Current Expense levy authorized by voters on 11/02/82 for not to exceed continuing years.</td>
<td>10.00</td>
<td>2,085,960</td>
</tr>
<tr>
<td>Emergency Operating levy authorized by voters on 05/06/2014 for not to exceed 10 years – expires TY2024</td>
<td>5.54</td>
<td>1,387,623</td>
</tr>
<tr>
<td>Bond levy authorized by voters on 05/02/2017 for not to exceed 30 years – expires TY2046</td>
<td>4.21</td>
<td>1,206,255</td>
</tr>
<tr>
<td>Classroom Facilities levy authorized by votes on 05/02/17 for continuing years.</td>
<td>0.50</td>
<td>143,254</td>
</tr>
</tbody>
</table>

AND BE IT FURTHER RESOLVED, that the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes
READING OF COMMUNICATIONS

A. **Legislative Liaison** – Sidney Brackenridge
B. **WCCC Report** – Debbie West
C. **Committee Reports** – District Operations
    Finance
    Policy
    Learning, Instruction, & Assessment

SUPERINTENDENT’S REPORT

A. SUPERINTENDENT’S BUSINESS

RES. NO. 27-19

Motion by Mrs. West, second by Mrs. Proctor

The Administration recommends approving the following:

a. Donation in the amount of $200 from Solvay Charitable Fund via the Marietta Community Foundation to the Warren Middle School Science Olympiad Team.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

RES. NO. 28-19

Motion by Mrs. West, second by Mr. Allen

The Administration recommends approving the following:

RESOLUTION

**DESIGNATING BOARD’S AUTHORIZED REPRESENTATIVE FOR CONSTRUCTION PROJECTS AND DELEGATING AUTHORITY TO CONDUCT BUSINESS RELATED TO THE PROJECTS, INCLUDING CHANGE ORDER AUTHORITY**

**WHEREAS**, the Superintendent requests designation as the Board’s authorized representative for construction projects and delegation of authority to conduct business related to the CFAP Segment 1 Project and other District improvements, including change order authority.

Background:

1. The Project Agreement to be executed between the Board and the Ohio Facilities Construction Commission (OFCC) for the construction of co-funded school facility improvements directs the Board to designate an authorized representative to make decisions on behalf of the Board, and the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the co-funded improvements and also for any other improvements that are not part of the co-funded project and that are funded 100% by the Board (referred to as LFIs or Locally Funded Initiatives) (all of which is referenced as the Project), as well as participating in the selection process for professionals to provide services for the Project and determining the project delivery method(s) for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.
2. When using the CMR delivery method, the Board is also required to approve subcontractor criteria presented by the CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the project, and the Board’s authorized representative may make these decisions.

3. During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the co-funded portion of the Project.

4. Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. For changes up to $100,000, the OFCC has delegated authority to its Project Manager to execute such changes on its behalf so that work on the co-funded project can proceed without interruption and delay. The Superintendent requests authority for changes up to the contingency included in the budget approved by the Board for the Project, which will allow him to work with the Treasurer, OFCC Project Manager, A/E, and CMR expeditiously when changes are needed and allow the Project to progress without delay.

5. It is in the Board’s best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

NOW, THEREFORE, BE IT RESOLVED, as follows;

1. The Superintendent is designated as the Board’s authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.

2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but not limited to, approving bid packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, placement of advertisements or posting of notices for bids or proposals for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services up to the limits within Board Policy DJC, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement of insurance coverage and establishment of banking accounts required for the Project.

3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:

   (a) For changes up to $100,000, the Superintendent, in consultation with the Treasurer and Core Team Members, may sign Change Orders and other documentation to amend or change an
agreement related to the Project, additionally, approve subcontractor criteria and a short-list of prequalified subcontractors, and the approval of Project alternates.

(b) The Treasurer is authorized to issue purchase orders and sign any related documents required to finalize changes approved under the authority granted in this resolution.

4. The A/E for the Project will maintain a record of all changes related to the Project and will provide a report of changes pending, resolved, and needing Board approval, to the Board on a monthly basis.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

RES. NO. 29-19

Motion by Mr. Brackenridge, second by Mrs. West

The Administration recommends approving the following:

RESOLUTION
APPROVING GMP AMENDMENT NO. 2.1 TO THE CMR AGREEMENT WITH BARTON MALOW COMPANY AND THE LFI MOU FOR THE BUILDING PACKAGE FOR THE NEW PK-5 ELEMENTARY SCHOOL INCLUDED IN THE CFAP PROJECT AND AUTHORIZING EXECUTION OF THE AMENDMENT AND LFI MOU

WHEREAS, the Superintendent recommends approval of GMP Amendment No. 2.1 to the CMR Agreement with Barton Malow Company for the building package for the new PK-5 elementary school in the total amount of $20,255,637, of which $16,776,891 is co-funded work and $3,478,746 is locally funded initiatives, and approval of the LFI MOU prepared for the new PK-5 elementary school portion of the CFAP Project.

Rationale:

1. The Warren Local District Board of Education (“Board”) previously approved and entered into an agreement with Barton Malow Company (“CMR”) as the construction manager at risk for the pre-construction stage services required for the co-funded Classroom Facilities Assistance Program Project (the “CFAP Project”), which includes a new PK-5 elementary school building (the “ES Project”).

2. Based upon construction documents stage drawings, specifications, and other information prepared for the ES Project Building Package by Fanning/Howey & Associates, Inc., the design professional for the ES Project (“A/E”), the CMR prepared a guaranteed maximum price (“GMP”) proposal for the ES Project Building Package, including supporting documentation and exhibits, all of which has been reviewed by the Core Team.

3. The GMP amount is in excess of the co-funded budget for the project by $2,417,268 due to escalated labor and material costs (the “Budget Overage”). The Commission staff has indicated that the CFAP Project will be submitted to the Commission for a budget adjustment to cover the Budget Overage, but has requested that the entire amount of the Budget Overage be paid by the Board in the event that the Commission does not approve the budget adjustment.

4. The CMR prepared a LFI MOU Document for the ES Project Building Package to address improvements that are outside the scope of the co-funded CFAP Project and that are the responsibility of the Board for payment (both required LFI improvements and District-desired LFI improvements), which includes the Budget Overage under reservation of rights and indicates
the submission by the District of a request for a budget adjustment to address Budget Overage with the ES Project and anticipated for future work covered by the CMR Agreement.

5. The CMR has addressed any questions and comments from the OFCC Project Manager and Core Team in the GMP proposal and LFI MOU submitted for the ES Project Building Package.

6. The OFCC staff prepared the amendment for GMP No. 2.1 to the CMR agreement for the ES Project, which has been reviewed and approved by the Project Manager and other members of the Core Team, and the Core Team has also reviewed and approved the LFI MOU for the ES Project at this time.

7. The Superintendent recommends approval of GMP Amendment No. 2.1 for the ES Project Building Package in the total amount of $20,255,637, which increases the total amount of the cost of the work in the CMR Agreement for the ES Project by that amount, of which $16,776,891 is co-funded work and $3,478,746 is for locally funded initiatives (including the Budget Overage), and the LFI MOU for the ES Project Building Package.

NOW, THEREFORE, BE IT RESOLVED, as follows;

1. GMP Amendment No. 2.1 to the CMR Agreement with Barton Malow is approved for the ES Project Building Package in the total amount of $20,255,637, of which $16,776,891 is co-funded work and $3,478,746 is locally funded initiatives.

2. The LFI MOU for the ES Project Building Package, which evidences the improvements for which the Board is 100% responsible for costs and also references the budget adjustment to be requested for the CFAP Project and reservation of rights, is approved, subject to any further adjustments required by OFCC.

3. With regard to the requested budget adjustment, if approved by the OFCC, the Board acknowledges its obligation to share the Board’s portion of an actual cost overrun in proportion to its respective contribution to the project construction fund.

4. The Board President, Superintendent, and Treasurer are authorized to sign GMP Amendment No. 2.1 in the final version reviewed and approved by OFCC and any related documents.

5. The Superintendent and Treasurer are authorized to sign the LFI MOU for the ES Project Building Package in the form presented by the CMR, subject to any OFCC required revisions.

Roll Call:  Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

B. SECOND READING:

NEW AND REVISED POLICIES AS LISTED BELOW AS PRESENTED:

RES. NO. 30-19

Motion by Mrs. Proctor, second by Mrs. West

1. BCFA Business Advisory Council to the Board
2. DJF Purchasing Procedures

Roll Call:  Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes
PERSONNEL

RES. NO. 31-19

Motion by Mr. Brackenridge, second by Mrs. West

a. **Certified Personnel Recommendations**

**Resignation**


Welch, Emily - Little Hocking Elementary kindergarten teacher, effective at the conclusion of the 2018-2019 school year.

**Employ** *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): None at this time.*

**Transfer**

Ludwig, Lori – From Warren Middle School seventh grade English/Language Arts, to Warren Middle School intervention specialist, mild/moderate, effective at the start of the 2019-2020 school year.

**Supplemental Recommendations for the 2018-2019 School Year**

**Employ** *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):*

<table>
<thead>
<tr>
<th>Athletics</th>
<th>Bldg</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Varsity (boys)</td>
<td>HS</td>
<td>Brague, Neil</td>
<td>volunteer</td>
</tr>
<tr>
<td>Baseball</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Junior Varsity</td>
<td>HS</td>
<td>McCreary, Connor</td>
<td>per the negotiated agreement</td>
</tr>
</tbody>
</table>

**Supplemental Recommendations for the 2019-2020 School Year**

**Employ** *(pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):*

<table>
<thead>
<tr>
<th>Athletics</th>
<th>Bldg</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Lindamood, Joey</td>
<td>per the negotiated agreement</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Mace, Murray</td>
<td>per the negotiated agreement</td>
</tr>
</tbody>
</table>

b. **Classified Personnel Recommendations**
Resignation

Buckley, Justin - Warren Middle School evening custodian, B-II Classification, effective March 15, 2019.

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Gilliland, Amanda - Warren Middle School Cook, C-I Classification, 3 hours per day, Limited One-Year Contract, effective March 11, 2019.

Classified Substitutes (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position): (Effective the day after the current Board Meeting unless otherwise noted.)

Brown, Brandi  Elder, Randy  Jacobsen, Taylor –  Merrow, Jerrod effective 3/14/19

c. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position;

The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53.

Pupil Activity Recommendations for the 2018-2019 School Year

<table>
<thead>
<tr>
<th>Athletics</th>
<th>Bldg</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Baseball</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Davis, Paul</td>
<td>volunteer</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Huffman, Greg</td>
<td>per the negotiated contract</td>
</tr>
<tr>
<td><strong>Softball</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Junior High</td>
<td>MS</td>
<td>Miller, Stacy</td>
<td>volunteer</td>
</tr>
<tr>
<td><strong>Weight Room Coach</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>HS</td>
<td>Kimes, Matt</td>
<td>per the negotiated contract</td>
</tr>
</tbody>
</table>
Pupil Activity Recommendations for the 2019-2020 School Year

<table>
<thead>
<tr>
<th>Athletics</th>
<th>Bldg</th>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Gandee, Jason</td>
<td>per the negotiated contract</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Shamblin, Matt</td>
<td>per the negotiated contract</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Smith, Sean</td>
<td>per the negotiated contract</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Taylor, Shawn</td>
<td>per the negotiated contract</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Edgell, Joe</td>
<td>volunteer</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Hendricks, Chris</td>
<td>volunteer</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Proctor, Eric</td>
<td>volunteer</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Schaad, David</td>
<td>volunteer</td>
</tr>
<tr>
<td>Varsity Assistant</td>
<td>HS</td>
<td>Vincent, Andrew</td>
<td>volunteer</td>
</tr>
</tbody>
</table>

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

BUILDING/RENOVATION PROJECT COMMUNICATION

a. General Update

BOARD’S COMMUNICATION

Appoint a Board Representative for Graduation:

<table>
<thead>
<tr>
<th>Building</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS Graduation</td>
<td>Friday, May 24</td>
<td>7:00 p.m.</td>
<td>Dyson Baudo</td>
<td>Mrs. Proctor</td>
</tr>
</tbody>
</table>

RE-AFFIRM TIME AND PLACE OF NEXT MEETING

- The next Special (Working) Meeting will be held April 4, 2019, at 5:30 p.m. at the Warren Middle School, Vincent, Ohio.
- The next Regular Meeting will be held April 15, 2019, at 6:00 p.m. at the Administration Office, Vincent, Ohio.

ADJOURNMENT

RES. NO 32-19
Motion by Mr. Brackenridge, second by Mrs. West

To adjourn the meeting at 6:58 p.m.

Roll Call: Mr. Allen, yes; Mr. Brackenridge, yes; Mr. Crum, yes; Mrs. Proctor, yes; Mrs. West, yes

Treasurer                         President