

**WARREN LOCAL SCHOOLS
WARRIOR HALL OF HONOR**

**BYLAWS
AND OTHER PERTINENT INFORMATION**

BYLAWS FOR WARRIOR HALL OF HONOR

ARTICLE I

SECTION A – NAME

1. The name of this organization shall be the Warren Local Schools Warrior Hall of Honor.

ARTICLE II

SECTION A – PURPOSE

1. The purpose of this non-profit organization shall be to recognize and to honor those persons who, through their performance and achievements, reflect credit on Warren Local School District so that present-day students may identify with the past and establish goals for the future.

ARTICLE III

SECTION A – MANAGEMENT

1. The control of the Warren Local Schools Warrior Hall of Honor shall be vested in the Committee consisting of nine members as follows:
 - a) Board of Education Members will be invited to join the committee (2)
 - b) High School Principal, Assistant Principal, and Athletic Director (3)
 - c) Community Representatives (4)
2. A member of the Committee, whenever possible, shall be a graduate of Warren High School or a current Warren Local School District resident or employee.
3. The Committee may fill vacancies as needed.
4. A member of the Committee may serve consecutive terms.
5. A quorum to vote will consist of two-thirds (2/3) or more of the members of the Committee.
6. Regular meetings will be held beginning in February and thereafter as needed.

7. A Committee member must attend at least one meeting from the most recent induction to the current selection in order to be eligible to vote. A Committee member must be present to vote unless excused for a medical, family or work-related emergency. Only in these instances will a Committee member be permitted to participate in the meetings via conference call or vote by proxy.

ARTICLE IV

SECTION A – VACANCIES

1. All vacancies on the Committee shall be filled as soon as possible by a majority vote of the Committee.

SECTION B – REMOVAL

1. A member of the Committee may be removed by a vote of two-thirds (2/3) of the Committee.
2. A Committee member, except Board of Education representatives, can be removed automatically in February for not attending any meetings the previous year. Attendance will be kept by the secretary.

SECTION C – OFFICERS

1. The Committee shall have the following three officers: President, Vice President, and Secretary.
2. All officers shall be elected by the Committee at the first meeting of each new year and shall take office at the conclusion of that meeting.

Role of Officers :

- a) **President:** The President shall be the head of the Committee and shall preside at all meetings of the membership. With the approval of the Committee, the President shall, with the Secretary, sign all formal documents of the Committee.
- b) **Vice President:** The Vice President shall serve as first assistant to the President of the Committee performing the duties of the president in the absence of that officer.
- c) **Secretary:** The Secretary shall conduct the official correspondence. He/she shall preserve all books, documents, communications, and maintain an accurate record of the meeting. He/she shall keep all other necessary records and in general shall so manage the affairs of the Committee so as to promote the objectives for which the Committee was organized.

ARTICLE V

SECTION A – NOMINATION CRITERIA

1. A period of seven or more years must have elapsed between high school graduation and eligibility for induction into the Warrior Hall of Honor. A period of five years or more must have elapsed following a person's employment in the Warren Local School District to be considered for induction into the Warrior Hall of Honor. The Committee may also consider honoring persons posthumously after the one year anniversary of their death.
2. A recipient shall be selected based upon but not limited to the following criteria:
 - a) Achievements while a student within the Warren Local School District.
 - b) Outstanding achievement in vocational pursuits as evidenced by awards and/or honors conferred upon her/him by colleagues, organizations or the government.
 - c) Contributions made to the community and/or government.
 - d) Meritorious recognition for some action taken, service provided, or exemplary accomplishments.
 - e) Significant philanthropic involvement.
 - f) Other criteria which may be brought before the Committee.

ARTICLE VI

SECTION A – SELECTION PROCESS

1. Anyone may nominate potential candidates for the Warrior Hall of Honor by completing the Warren Local Schools Warrior Hall of Honor nomination form and returning the completed form by June 1 of the current year to: Warren High School Principal, 130 Warrior Drive, Vincent, OH 45784.
2. Nomination Criteria shall appear on the district website (www.warrenlocal.org), in the district newsletter, and sports programs. Forms are also available at the high school office.
3. A nominee must receive affirmative votes from a majority of the Committee in order to be selected an inductee. If a majority is not met on the first vote, candidates receiving zero votes are automatically dropped along with the two candidates with the least number of votes. After discussion, another vote will take place.
4. The number of inductees for each year will be at the discretion of the Committee.
5. It shall be the responsibility of the Committee to meet as often as is necessary to screen potential nominees and determine the final selections.

6. Applications that have been on file for five years will no longer be considered for induction and will be returned to the nominator. To be reconsidered for eligibility for induction into the Warrior Hall of Honor, a new completed application must be submitted.

ARTICLE VII

SECTION A – PLANNING INDUCTION CEREMONIES

1. Induction ceremonies will be held annually at the discretion of the Committee.
2. It shall be the responsibility of the Committee to plan the induction ceremonies including the following:
 - a) Induction program.
 - b) Announce the date of the ceremony.
 - c) Find a location for the ceremony.
 - d) Notify the inductees.
 - e) Carry out any other activities which are deemed necessary to promote and fund the Warren Local Schools Warrior Hall of Honor.

ARTICLE VIII

SECTION A – AWARD AND LOCATION

1. Each inductee or designee of Warren Local Schools Warrior Hall of Honor shall receive a plaque at the induction ceremonies.
2. A copy of the plaque received by the inductee shall be displayed in a prominent location at Warren High School.

ARTICLE IX

SECTION A – RECORD KEEPING AND FISCAL REGULATIONS

1. Warren Local Schools Warrior Hall of Honor will be funded through a school account.
2. The secretary shall record, maintain, and distribute minutes of each meeting as well as handle correspondence and all materials pertinent to this organization.
3. The fiscal year will begin on July 1 and end on June 30.

ARTICLE X

SECTION A – AMENDMENTS TO BYLAWS

1. The bylaws of this organization may be amended by a vote of two-thirds (2/3) of the Committee at any meeting.

Adopted: January 10, 2011

Revised: April 21, 2014

Revised: June 18, 2015

WARREN LOCAL SCHOOLS WARRIOR HALL OF HONOR HISTORY

At the January 10, 2011 school board meeting, the Warren Local School Board approved bylaws regarding the creation of the Warren Local Schools Warrior Hall of Honor.

The purpose of this non-profit organization shall be to recognize and honor those persons who, through their performance and achievements, reflect credit on the Warren Local School District so that present-day students may identify with the past and establish goals for the future.

The Warrior Hall of Honor was created by a nine-person board that consisted of the high school principal (Dan Leffingwell), High School Assistant Principal (Tony Huffman), High School Athletic Programs Coordinator (Fred Ruth), School Board Members (Bob Allen and Bob Crum), and Community Members (Hugh Coffman, Sue Kesterson, Dan Mason, and Janet Waggoner).

This non-profit organization seeks nominations for inductees each year. Nomination forms and nominating criteria may be picked up in the high school office or downloaded from the website (www.warrenlocal.org). Completed nominations are due in the high school office by June 1 each year.

The Warrior Hall of Honor is funded through private donations and fundraising.

Revised June 18, 2015

WARREN LOCAL SCHOOLS WARRIOR HALL OF HONOR NOMINATION SHEET

The purpose of this non-profit organization shall be to recognize and honor those persons who, through their performance and achievements, reflect credit on the Warren Local School District so that present-day students may identify with the past and establish goals for the future..

This non-profit organization seeks nominations for inductees each year. Nomination forms and nominating criteria may be picked up in the high school office or downloaded from the website (www.warrenlocal.org). Completed nominations are due in the high school office by June 1 each year.

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PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION
(N/A may be used if information is not applicable)

NAME OF NOMINEE _____

MAIDEN NAME _____ CLASS _____

MAILING ADDRESS _____

EMAIL ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ BUSINESS/CELL _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP _____

(High school organizations, athletics, achievements, activities, honors)

College/University Attended
(degrees, activities, honors)

Class _____

Post Graduate/College Attended
(honors)

Class _____

Present and Past Career/Occupations A career summary would be appreciated. List awards and/or honors.

List community involvement/activities.

If the nominee is a Warren Local graduate, specify how the education earned within the District has been beneficial in the nominee's career and personal life. Cite influential teachers and memorable experiences. (Omit if nominee is deceased.)

List any other pertinent information that would assist the Committee in selecting the most deserving candidates for induction into the Warren Local Schools Hall of Honor.

If nominee is not selected, the application will be held on file for five years.

If deceased, date of death: _____ . Candidate will not be considered until first anniversary of death.

Return to: Warren High School Principal
Attn: Warrior Hall of Honor
130 Warrior Drive
Vincent OH 45784

Deadline: June 1

Induction: Set at the discretion of the Committee.

CERTIFICATION

I hereby certify the information furnished to the Warrior Hall of Honor Committee, in regard to the nominee, is both accurate and true, to the best of my knowledge.

By: _____
(Signature of Nominator)

By: _____
(Printed Name of Nominator)

Phone: _____

Email: _____

:

and/or By: _____
(Signature of Nominee, if
involved in furnishing information)

Nominations will not be accepted without appropriate signatures.