

WARREN LOCAL SCHOOL DISTRICT



RANDOM DRUG TESTING PROGRAM

OVERVIEW OF DRUG TESTING PROGRAM

The Warren Local School District Drug Testing Policy will attempt to provide the District with a safe and healthy student environment. This policy reflects the school's and the community's strong commitment to establish a truly drug and alcohol free school environment. This policy applies to all student drivers with a parking permit, athletes, and participants in any extracurricular activities from grades 9-12.

The program does not affect the current policies, practices, or rights of the District regarding student drug and/or alcohol possession or use, where "reasonable suspicion" is established by a means other than drug testing through this policy.

The Warren Local School District Board of Education believes that students involved in athletics and other extracurricular activities need to be exemplary in the eyes of the community and other students. The drug testing and education policy is designed with the intent to create a safe, drug-free environment for students, but more importantly, to assist in getting professional help for those in need. Although the student risks the loss of parking privileges and continued participation in athletics and extracurricular activities should he/she be found using, no student shall be suspended or expelled from school as a result of any verified "positive" test conducted by his/her school under this program. Co-curricular students will not have an academic grade consequence.

Except as otherwise specified in the "Appeal" process appearing on page 9 of this policy, the Principal will make all final decisions regarding any drug testing issues within his/her building.

STATEMENT OF NEED AND PURPOSE

Recognizing that the use of alcohol and illicit drugs by students is a national problem, and with the support from the U.S. Supreme Court, the Warren Local School District implements this program of deterrence and identification, as a proactive approach to a truly safe and drug free school. This policy is being implemented with the following goals:

- A. to provide for the health and safety of all students and staff;
- B. to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use alcohol and illegal drugs;
- C. to encourage students who use drugs and alcohol to participate in drug treatment programs;
- D. To provide students with the opportunity to become leaders as drug free members of the student body; and
- E. to prevent the impact drug and alcohol use has on the learning centers of the brain, allowing students to achieve their full academic potential while a student within Warren Local Schools.

SUPPORTING DATA

Random drug testing of a public school is legal as determined by the United States Supreme Court in the cases of *Vernonia School District 47J (Oregon) v. Wayne and Judy Acton*, and *Board of Education of Independent School District No. 92 of Pottawatomie County v. Earls*.

DEFINITIONS

- A. Vendor
Great Lakes Biomedical has been selected by the Board of Education to carry out the policy and procedure.
- B. Designated Official
The School Nurse will oversee the drug testing program for the Warren Local School District.
- C. Medical Review Officer (MRO)
A licensed physician trained and certified in the process and interpretation of drug testing results.
- D. Illicit Substance
A drug classified by the Drug Enforcement Administration (DEA) as being available only by prescription from a physician or classified as being controlled and having no therapeutic use.
- E. Banned Substance
A substance defined by school policy, state law, and/or federal law as being banned or illegal to use by students.
- F. Student Participants
A qualified student participating on a sanctioned athletic team as defined by the Ohio High School Athletic Association, an extracurricular activity as defined by the Board of Education, or a student wishing to park on school property during regular school hours. In addition, students and/or parents/guardians/custodians of students may voluntarily opt in to the school's testing program by completing and signing an opt-in consent form.
- G. SAMHSA (Substance Abuse and Mental Health Services Administration)
A governmental agency that certifies toxicology laboratories that perform drug testing following strict guidelines and constant quality assurance programs.
- H. GC/MS (Gas Chromatography/Mass Spectroscopy)
A scientific process to identify specific chemical compounds. A molecular fingerprint is obtained that identifies a chemical compound with 100% accuracy.
- I. Quantitative Levels
The measurement levels of a specific chemical in the urine reported usually in nanograms per milliliter (ng/ml).
- J. Chain-of-Custody Form
A preprinted form provided by the testing laboratory that records all contact with the provided specimen. The form is initiated by the collector and donor then follows with the specimen until the results are certified by the testing scientist and forwarded to the MRO for final certification.
- K. Adulterant/Adulteration
Any attempt to alter the outcome of a urine drug test by adding a substance to the sample, attempting to switch the sample, or otherwise interfere with the detection of illicit or banned substances in the urine, or purposefully overhydrating oneself in an attempt to dilute the urine to decrease possible detection of illicit or banned substances.
- L. Calendar Year
One calendar year is equal to 365 ¼ days.

WHO WILL BE TESTED

The Warren Local School District's Drug Testing Policy will include team and/or random testing of all students in grades 9-12 that:

1. Drive a motorized vehicle to school and are in possession of a campus parking permit.
2. Participate in athletics.
3. Participate in extracurricular activities other than athletics as defined by the Board of Education.
4. Elect to "opt in" to the random testing program.

PROCEDURES FOR DRUG TESTING OF STUDENT PARTICIPANTS

Informed Consent and Release of Liability

The Warren Local School District requires all students in grades 9-12 to annually complete and sign an **Informed Consent Agreement** prior to the first athletic season in which he/she participates, prior to joining an extracurricular club or activity, and/or prior to parking on school grounds. **No student may participate and/or receive a parking permit until this form is properly executed and on file with the School Nurse.** This form certifies that the student and his/her parents/guardians/custodians understand and agree to comply with the terms and conditions contained in this policy and shall constitute a binding contractual obligation of the student until the student graduates or files a **Withdrawal from Drug Testing** form.

Drug Testing Frequency

Once the Informed Consent Agreement is on file with the School Nurse and prior to participation in athletics, extracurricular clubs, and/or obtaining parking privileges, student participants may be subject to drug testing for illicit or banned substances as specified under the Vendor Requirements. Eligible students may be randomly tested up to a bi-weekly basis anytime throughout the calendar year. A student whose season/club has concluded for the year will remain eligible for random drug screening throughout the remainder of their academic career at Warren Local Schools.

Sample Collection

Samples will be collected as outlined in the section titled Procedures for Collection Process.

Refusal to Test

Refusal to submit to a random or reasonable suspicion test or failing to appear for a test will constitute a violation of the drug testing policy and will be treated as a "positive" test result. The Penalties for Violations chart included later in this policy document will be used to determine the extent of the suspension of privileges.

TYPES OF TESTING

Team Testing

At or before the beginning of the Fall, Winter and Spring sports seasons, all eligible students, who have not been previously tested in this program and plan to participate in a sport, will submit to drug and alcohol testing. The testing will be completed within the first two weeks of the season on a specified date and time. The collection process will take place on school property by an approved vendor. The Head Coach is responsible for ensuring that all student-athletes and their parent/guardian/custodian properly sign the INFORMED CONSENT AGREEMENT prior to testing. Any new athlete of a sport or any student moving into the District shall be tested prior to the time he/she joins the team on a random, unannounced date and time.

Random Testing

In-season random testing will be conducted. Each team may have up to 50% of its eligible students tested per random selection. A student may be tested more than once per season. The Vendor and the School Nurse will use a system to ensure that students are selected in a random fashion. Random test dates will be unannounced. This policy does not restrict the District from requiring any student to whom this policy applies to submit to a drug test when the school has a “reasonable suspicion” the student has violated the law or school rules regarding drugs or alcohol.

“Opt In” Testing

Parents/Guardians/Custodians that have a student not involved in extracurricular activities, athletics or have a parking pass, may voluntarily elect to have their students participate in the drug testing program at the personal expense of \$25 per test. Interested Parents/Guardians/Custodians should contact the Principal/Designee for additional information and for the **“Opt In” Informed Consent Agreement**.

VENDOR REQUIREMENTS

At a minimum, the Vendor must be able to provide the following services:

A. Random Selection of Eligible Students

Once provided a list of eligible student participants by the School Nurse or another designated official of the District, the Vendor must select the required number of students in a random and confidential manner. Up to bi-weekly, the Vendor will arrange with the School Nurse or Designated Official a day and time to do the collection of specimens. The schedule will not follow any recognizable pattern. The selected student names will be given to the School Nurse or Designated Official, who will arrange for these students to report to the collection area.

B. Collection of Specimens

The Vendor will oversee the collection of specimens as outlined in the section titled Procedures for Random Drug Testing of Student Participants. Chain-of-Custody forms will be provided by the Vendor that meets the criteria of this policy and that of the testing laboratory. Students will be given as much privacy as possible in the obtaining of the specimen.

C. Testing of Specimens

The Vendor will have all specimens tested for the specified illicit or banned substances by a qualified laboratory certified by the Substance Abuse and Mental Health Services Administration

(SAMHSA) following the guidelines of the Department of Health and Human Services. The testing laboratory should have greater than 10 years of experience in toxicology testing and chain-of-custody procedures. All specimens must be initially tested using a highly accurate immune-assay technique, with all presumptive positive results, then confirmed by a Gas Chromatography/Mass Spectroscopy (GC/MS) confirmatory test. The testing laboratory must be able to test for the following drug classes, substances, or their metabolites in collected urine specimens:

Amphetamines	Barbiturates	Benzodiazepines
Cocaine	MDMA (Ecstasy)	Methamphetamines
Opiates	Oxycodone	Phencyclidine
Propoxyphene	Tricyclic Antidepressants	THC
Nicotine / Cotine	Alcohol	Anabolic Steroids

The Superintendent or Designated Official may specify specific classes or substances to be tested.

D. Medical Review Officer (MRO) Services

The Vendor will provide MRO services by a licensed physician who is certified by the Medical Review Officer Certification Council or the American Association of Medical Review Officers as having proven by examination to have had the appropriate medical training to interpret and evaluate drug test results and thus qualified for certification as a Medical Review Officer. Additionally, the MRO must demonstrate a willingness to abide by the Procedure for Random Drug Testing of Student Participants as to the evaluation of positive drug tests and reporting findings in a timely and confidential manner. All results will be kept on file until June 30 of the year in which the student graduates.

E. Reporting of Random Test Results by Vendor

The MRO will certify all drug screens as negative or positive. Positive findings will be reported by telephone in a confidential manner to the parent/guardian of the student participant and then to the School Nurse.

F. Statistical Reporting and Confidentiality of Drug Test Results

The Vendor, testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication, or media outlet without the written consent of the Warren Local School District; however, the Vendor will provide the Superintendent or designated official with an annual report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive specimens.

PROCEDURE FOR COLLECTION PROCESS

The student will be notified to report to the collection site. A specimen from the student will be collected as follows, and all students must follow this process:

- All students must have a picture ID or be identified by the Principal, Athletic Director, School Nurse or another designated official of the District. No exceptions will be allowed.
- The student participant will be assigned a specimen cup labeled with a number that corresponds with their name on the drug testing roster sheet.

- Student participants may not bring any accessories (bags, backpacks, purses, etc.), cups, containers, or drinks in the collection area. All outerwear, including but not limited to coats, vests, jackets, sweaters, hats, scarves, or baggy clothing must be removed before entering the collection site.
- The drug testing area must be secured during the testing.
- Only lab technicians, the Principal, Athletic Director, School Nurse, other Designated Official, and the student participants may be present during the test collection.
- The collector may add a bluing agent to the water in the urinal or toilet.
- The student participant will take his/her specimen cup to the restroom.
- The student participant will be asked to urinate directly into his/her cup while the technician will stand outside the stall and/or restroom to ensure validity of the specimen collection.
- The student participant will cap the urine specimen in his/her cup and the lab technician will check the temperature of the urine specimen. The student participant is not to flush the toilet. In the event that the toilet is flushed prior to being directed to do so, the student participant will be required to give a new urine specimen immediately.
- A hand sanitizer will be given to the student after returning the urine specimen to the collection table.
- The student participant will sign the urine specimen back in with the corresponding cup number. This includes signing their name on the line by their printed name on the drug testing roster sheet.
- The urine specimen will be screened with an immunoassay test.
- Student participants who are unable to produce a urine specimen will be kept in a secured area until they are able to do so. Water may be provided. If the student participant is still unable to produce a urine specimen after a reasonable time, he/she may be asked to undergo a saliva test or will be treated as a positive result if the testing does not take place.
- If adulteration is suspected, a second urine or saliva specimen will be requested. Otherwise, any and all adulterations of the urine specimen or saliva specimen will be considered as a positive result with consequences accordingly.
- All negative screens will be reported as such and discarded. Non-negative samples will be sealed and forwarded to the lab for additional testing, with forms signed by the School Nurse (or designee),
- If a student agrees to undergo a saliva test, the procedure shall be as follows:
 - a. The student participant shall not place anything in the mouth including food, drink, or gum for at least 10 minutes prior to collection.
 - b. The student participant will be given an oral collection device.
 - c. The student participant will insert the collector inside of the mouth and on tongue to collect oral fluid for a total of three minutes or until the sponge becomes fully saturated.
 - d. The collection device will be screened.
 - e. All negative screens will be reported as such and discarded.

This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

CONFIDENTIALITY OF RESULTS

All drug test results are considered confidential information to the extent required by law and will be handled accordingly. Information will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid subpoena or other legal process. The results of drug tests conducted pursuant to this policy will not be documented in any student participant's academic records and will be destroyed on June 30 of the year in which he/she graduates. No student participant who tests positive for illicit or banned substances under this policy will be punished academically.

Those persons having results reported to them as set forth by this policy must sign a **Confidentiality Statement for the Random Drug Testing Program**.

PROCEDURE FOR REPORTING POSITIVE RESULTS

The Medical Review Officer (MRO) will review all reports of positive drug testing results as follows:

- A. Determine if any discrepancies have occurred in the chain of custody.
- B. If necessary, contact the parent/guardian to determine if the student participant is on any prescribed medication and if that medication resulted in the positive drug screen. If the student participant is on prescribed medication, he/she will be required to obtain a letter from a physician to document the prescribed medications within five days.
- C. Determine if the test specimen has been adulterated. If adulterated, the test will be considered "positive".

Based on the above, the MRO will certify the drug test results as positive or negative and report the certified results to the School Nurse or Designated Official.

PROCEDURE FOR POLICY VIOLATION

In the event of a certified positive result that indicates the presence of illegal drugs or banned substances, the following will occur:

- A. The School Nurse will notify the Principal and Athletic Director of a policy violation. The Principal will contact and notify the parent/guardian of the student participant within 24 hours, followed by notifying the student. In addition, a written notification from the Principal will be sent to the parent/guardian by mail.
- B. The student participant and his/her parent/guardian/custodian will attend a conference with the School Nurse, Principal, Athletic Director, and Coach/Advisor to discuss the infraction. All District representatives must sign a confidentiality statement prior to the conference.
- C. The parent/guardian and the student will be notified that he/she will be required to submit a sample for testing at each testing interval that takes place within the next calendar year at the expense of the student or parent/guardian.
- D. Consequences for policy violation are defined as follows:

PENALTIES FOR A POSITIVE TEST

	Games & Other Activities	Practices/Activities	Professional Counseling	Community Service
1st Violation	<p>ATHLETES Denied privilege of participation in 25% of scheduled contests or performances. Any unmet penalty will carry over to next sports season of participation.</p>	<p>ATHLETES Practice and travel with team (sit on bench) is permitted but may not dress in uniform. *Leadership privileges & awards recognition denied for 1 year.</p>	<p>REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor</p> <p>Mandatory inclusion for testing on all random testing dates for one calendar year at family expense</p>	<p>YES (Discretion of building Principal)</p>
	<p>OTHER EXTRACURRICULARS Denied participation in 25% or 45 school days of all extra-curricular activities, with any remaining unmet penalty applied to the next school year if needed.</p>	<p>OTHER EXTRACURRICULARS No attendance at club meetings or off campus trips or special events. *Leadership privileges & awards recognition denied for 1 year.</p>		
	<p>STUDENT DRIVERS Denied 25% or 45 days of driving/parking privileges</p>			
2nd Violation	<p>ATHLETES Denied privilege of participation in 50% of scheduled contests or performances. Any unmet penalty will carry over to next sports season of participation.</p>	<p>ATHLETES Practice but no travel. Can sit with team ONLY at home contests but not in uniform. *Leadership privileges & awards recognition denied for remainder of career.</p>	<p>REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor</p> <p>Mandatory inclusion for testing on all random testing dates for one calendar year at family expense</p>	<p>YES (Discretion of building Principal)</p>
	<p>OTHER EXTRACURRICULARS Denied participation in 50% or 90 school days of all extra-curricular activities, with any remaining unmet penalty applied to the next school year if needed.</p>	<p>OTHER EXTRACURRICULARS No attendance at club meetings or off campus trips or special events. *Leadership privileges & awards recognition denied for remainder of school attendance.</p>		
	<p>STUDENT DRIVERS Denied 50% or 90 days of driving/parking privileges</p>			
3rd Violation	<p>ATHLETE Denied privilege of athletics participation for remainder of WHS career.</p>	<p>All privileges denied</p>		
	<p>OTHER EXTRACURRICULARS Denied participation in all extracurricular activities for remainder of WHS career.</p>			
	<p>STUDENT DRIVERS Loss of driving/parking privileges for remainder of WHS career.</p>			

TOBACCO & ELECTRONIC CIGARETTES PENALTIES:

First Violation	Second Violation	Third Violation	Fourth Violation
<p>Athletes No loss of participation privileges.</p> <p>Other Clubs & Extracurriculars No loss of participation privileges.</p>	<p>Athletes Denied participation in 25% of scheduled athletic contests. Any unmet penalty will carry over to the next sports season of participation.</p> <p>Other Clubs & Extracurriculars Denied participation in 25% or 45 school days of all extracurricular activities, with any remaining unmet penalty applied to the next school year if needed.</p>	<p>Athletes Denied participation in 50% of scheduled athletic contests. Any unmet penalty will carry over to the next sports season of participation.</p> <p>Other Club & Extracurriculars Denied participation in 50% or 90 school days of all extracurricular activities, with any remaining unmet penalty applied to the next school year if needed.</p>	<p>The athlete or club member found in violation a fourth time shall be prohibited from athletic or club participation for the remainder of their academic career.</p>
<p>The student will be required to attend 8 hours of a Tobacco Education Program as approved by school administration and perform 4 hours of Community Service.</p>	<p>The student will be required to perform 6 hours of Community Service.</p>	<p>The student will be required to attend 3 documented Professional Counseling sessions (at no cost to the District) and perform 8 hours of Community Service.</p>	<p>After one calendar year from determination of his/her guilt, an appeal can be made to the appeals board for reinstatement, contingent upon substantiated rehabilitation.</p>
<p>Mandatory inclusion for testing on all random test dates for 1 calendar year at family expense.</p>	<p>The student agrees to revoke any leadership positions, such as, but not limited to, team captain or club president, and will not hold any leadership positions on athletic teams or in clubs for one year from the date of the offense. He/she will also forfeit individual recognition for awards.</p>	<p>The student agrees to revoke any leadership positions, such as, but not limited to, team captain or club president, and will not hold any leadership positions on athletic teams or in clubs for the remainder of his/her school attendance. He/she will also forfeit individual recognition for awards.</p>	

Additional Notes:

- Discipline is cumulative.
- If denial of participation occurs outside the student participant’s athletic season or outside the regular school year, the same rules apply. Denial of participation would take place at the beginning of the athlete’s season, at the beginning of the next extracurricular activity, or at the beginning of the next school year.

- If the suspension of participation occurs toward the end of an athlete's season or the extracurricular activity and the number of games or time left is less than the percent of the denial of participation, then the denial of participation will carry over into the next sport season, activity, or school year.

RETESTING PROCEDURE

Upon notice from the testing laboratory of inconclusive, adulterated or suspect results or results that reveal that testing acceptable criteria have not been met, a second sample is obtained from the student. The student is required to provide a second sample for testing upon request by the Principal or School Nurse. The student is not permitted to participate in any athletic or extracurricular event or drive to school and park on campus until the retest is scheduled and completed. Failure to submit to this additional test constitutes a policy violation. The time period in which the student is awaiting retesting will count toward policy violation consequences if the student tests positive on the second follow-up test.

Any student, who tests positive during a random test, will automatically be added to the list of randomly selected students to be tested in future random testing for the next calendar year from the date of the positive test at the expense of the student and parent/guardian/custodian.

APPEAL

The student has the right to appeal ONLY the test result and/or the policy consequences to the building Principal. In such cases, the appeal must be delivered to the principal in writing within three business days of the notification letter of the positive result. Failure to comply with this time limit shall bar further appeals under this policy.

Any penalties authorized under this policy are in effect during the pendency of an appeal. The building Principal will issue a decision within a reasonable time of receipt of the appeal. Notice of the decision is given by phone if possible and then by certified mail.

If not satisfied with the decision of the building Principal, the student or his/her parent/legal guardian may appeal to the Superintendent/designee by delivering written notice to the administration office within two business days after notice (verbal or written, whichever is sooner) of the Principal's decision. The Superintendent/designee will issue a decision within a reasonable time of receipt to the appeal.

No further review of the Superintendent's/designee's decision will be provided and his/her decision is conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent/designee, which shall be final and non-appealable.

SAFE HARBOR PROGRAM – STUDENT OPTION

The Warren Local School District encourages student-athletes who seek help for issues related to alcohol and drug use or abuse to enroll in the District's Safe Harbor Program. The program is designed to assist a student-athlete who either suspects or self-identifies with alcohol or drug related issues. The act of enrollment in the Safe Harbor Program will not be treated as a violation of this policy and be cause for District sanctions or actions.

To be eligible for the Safe Harbor Program, a student-athlete must complete and submit a **Declaration of Safe Harbor Form** to the School Nurse, Principal or the Athletic Director. A student-athlete is permitted to enter the Safe Harbor Program **one time during his/her attendance** in the Warren Local School District. A student-athlete will be permitted to remain in the program for a reasonable period of time (not to exceed 30 days) as informed by a treatment or educational plan.

Student-athletes are not eligible for the program:

- If they have been informed of an impending drug test by a school or athletics staff member;
- If they have not submitted the Declaration of Safe Harbor form before the day of drug testing;
- Once they have been selected and are being held for testing OR after submitting to drug testing;
- 30 days prior to commencement of their season and until its completion as designated by the OHSAA;
- If they have previously tested positive during a District drug test

Resources, Services Provided by Safe Harbor Program

Once enrolled in the program, the District will work with student-athletes to prepare a Safe Harbor treatment plan, to include, confidential drug testing. Student-athletes will be tested for proscribed substances upon entry into the Safe Harbor Program, and such a positive initial test will not result in any administrative sanction except those listed in this section.

Testing During Safe Harbor Program Enrollment

While in compliance with the Safe Harbor Program treatment plan, student-athletes will not be included in the list of students eligible for random drug testing. This list will be maintained by the Athletic Director.

Removal from Program

Student-athletes will be removed from the Safe Harbor Program and be subject to appropriate sanctions as indicated by this policy when:

- A drug test result indicates new usage (subsequent to initial upon entering the program)
- They tested positive for a new banned substance after the initial Safe Harbor Program test
- They fail to comply with the Safe Harbor Program treatment plan.

Enrollment Notifications

The Principal, Assistant Principal, School Nurse, Director of Athletics, the Athletic Trainer, and the Team Physician may be informed of the student-athlete's participation in the Safe Harbor Program.

FINANCING

Once a participant has had a positive test confirmed or an admission, any and all additional tests or related costs incurred are the responsibility of the participant and their parent(s)/legal guardian(s).

Warren Local Schools Random Drug Testing Program

reminder



TOBACCO AGE OF SALE
ONLY 21+ It's the **LAW**
TOBACCO PRODUCTS,
ALTERNATIVE NICOTINE
PRODUCTS, E-CIGARETTES,
AND VAPE SALES AGE 21
AND OVER In accordance with ORC 2927.02.



- The OHSAA does not permit the use of any form of alcohol, tobacco (**including electronic cigarettes**) or illegal drugs.
- Besides the health risks involved, use of any of these items will result in students being disqualified from contests and violators likely facing additional school and legal penalties.



NICOTINE is a part of our testing program!



NO SMOKING | NO E-CIGS | NO CHEW

APPENDIX

- EXTRACURRICULARS DEFINED BY THE BOARD OF EDUCATION
- INFORMED CONSENT AGREEMENT
- OPT IN INFORMED CONSENT AGREEMENT
- CONFIDENTIALITY STATEMENT FOR THE RANDOM DRUG TESTING PROGRAM
- WITHDRAWAL FROM RANDOM DRUG TESTING OF STUDENT PARTICIPANTS
- DECLARATION OF SAFE HARBOR FORM

EXTRACURRICULARS DEFINED BY THE BOARD OF EDUCATION

- Yearbook Staff
- Cheerleading
- National Honor Society
- Foreign Language
- School Newspaper
- Science Club
- Other (i.e. Archery)

INFORMED CONSENT AGREEMENT

We hereby consent to allow the student named on the reverse side to undergo urinalysis testing for the presence of illicit drugs, alcohol, or banned substances in accordance with Policy and Procedures for Drug Testing of the Warren Local School District.

We understand that testing will be administered in accordance with the guidelines of the Warren Local School District Drug Testing Policy for student-athletes.

We understand that any sample taken for drug testing will be tested only by a Board approved company.

We hereby give our consent to the company selected by the Warren Local School Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform urinalysis testing for the detection of drugs.

We further give our consent to the company selected by the Warren Local School Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. We understand that these results will also be available to us upon request.

I, the student, hereby authorize the release of the results of such testing to my parent/guardian/custodian.

We hereby release the Warren Local School Board, its employees or agents from any legal responsibility or liability for the release of such information and records.

This will be deemed consent pursuant to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.

**Warren Local Schools
Drug Testing Policy**

INFORMED CONSENT AGREEMENT

STUDENT NAME: _____

GRADE: _____

AS A STUDENT:

- I understand and agree that participation in athletic or extracurricular activities and parking on school property during school hours is a privilege that may be withdrawn for violations of the Warren Local School District Policy for Random Drug Testing of Student Participants, hereinafter Policy.
- I have read the Policy thoroughly and understand the consequences that I will face if I do not honor my commitment to this Policy.
- I understand that I am subjected to random drug testing, and if I refuse, I will not be allowed to practice, participate, or park on school property during school hours. I have read the consent on the reverse of this form and agree to its terms.
- I understand this agreement is binding while I am a student in the Warren Local School District.

Student Signature

Date

AS A PARENT/GUARDIAN/CUSTODIAN:

- I have read the Policy and understand the responsibilities of my son/daughter/ward as a participant in athletic, extracurricular activities and/or parking privileges in the Warren Local School District.
- I understand that my son/daughter/ward, when participating in athletics, extracurricular activities, and/or receiving a parking permit, may be subjected to random drug testing, and if he/she refuses, will not be allowed to practice, participate, or park on school property during school hours. I have read the consent on the reverse of this form and agree to its terms.
- I understand that after my son/daughter/ward has completed his/her season and does not intend on participating in other activities and/or parking for the remainder of the year, he/she will still be subjected to random drug screening for the remainder of his/her academic career.
- I understand this agreement is binding while my son/daughter/ward is enrolled in the Warren Local School District.

Parent/Guardian/Custodian Signature

Date

Parent/Guardian/Custodian Printed Name

Phone

Warren Local School District

RANDOM DRUG TESTING "OPT-IN" CONSENT AGREEMENT

Student Name - PRINTED: _____

Grade: _____

AS A STUDENT:

- I understand and agree that I will be included in the list of student participants eligible for random drug testing according to the Warren Local Schools Policy for Drug Testing of Students.
- I understand this is binding while I am a student enrolled in the Warren Local School District.

Student Signature

Date

AS A PARENT/GUARDIAN/CUSTODIAN:

- I understand that by voluntarily signing this consent, I will allow the Vendor to perform drug and/or alcohol testing on my son/daughter/ward in which positive results will be reported to me.
- I understand that I have an annual fee of \$20 payable to the Warren Local School District for my son/daughter/ward's participation in the program.
- I understand this is binding while my son/daughter/ward is enrolled in the Warren Local School District.

Parent/Guardian/Custodian Signature

Date

Parent/Guardian/Custodian - Printed Name

Phone

Warren Local School District
Confidentiality Statement for the Random Drug Testing Program

I, _____, acknowledge that I will be privileged to hear and see
Printed Name
sensitive information related to results of random drug testing performed on student athletes of the
Warren Local School District. I pledge to keep any information given to me in strict confidence and will
only release this information to others as dictated by Board policy or with properly obtained permission
of the student-athlete and his/her parent/guardian/custodian.

Signature

Date

Warren Local School District

WITHDRAWAL FROM RANDOM DRUG TESTING OF STUDENT PARTICIPANTS

AS A STUDENT:

- I have read the **Policy for Random Drug Testing of Student Participants** and have decided to remove myself from the Drug Testing Program.
- I understand that by removing myself from the Drug Testing Program, I am not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and am not permitted to park on school property during school hours for a minimum of one calendar year from the date this form is submitted to the Athletic Director.

Student Name - Printed: _____

Current Grade Level: _____

Student Signature: _____

Date: _____

AS A PARENT/GUARDIAN:

- I have read the **Policy for Random Drug Testing of Student Participants** and have decided to rescind my original consent for my son/daughter/ward to participate in the Drug Testing Program.
- I understand that by rescinding my consent for the Drug Testing Program, my son/daughter/ward is not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and is not permitted to park on school property during school hours for a minimum of one calendar year from the date this form is submitted to the Athletic Director.

Parent/Guardian Name - Printed: _____

Parent/Guardian Signature: _____

Date: _____

Warren Local School District

DECLARATION OF SAFE HARBOR FORM

I hereby declare “safe harbor” from the Warren Local School District Drug Testing Program. I understand that this is the one and only time I am permitted to declare “safe harbor” and I will:

- Be tested for drugs immediately
- Be evaluated by an approved Counselor and/or Team Physician regardless of the test results
- Follow and complete the prescribed counseling/treatment plan
- Be drug tested at a frequency prescribed by the counselor or team physician
- Remain in Safe Harbor Program until released by the counselor and/or team physician for a period of time not to exceed 30 days
- Not be eligible for randomized drug testing under the Warren Local School District Drug Testing Program while in the Safe Harbor Program
- Follow other steps described in this program under the Safe Harbor section.

Name (Print): _____

Signature: _____

Date: _____

For Athletic Director and Head Athletic Trainer:

Eligible for Safe Harbor: Yes _____ No _____

Reviewed Safe Harbor program: Yes _____ No _____

Signature: _____

Date: _____

Title: _____